

Grapeland Independent School District
T-TESS Appraisal Calendar
2022 - 2023

1. **T-TESS Teacher Refresher** - Beginning of school Staff Development, August 9-16, 2022.
 - ❖ **New/Late Hires** - *Orientation must occur at least 3 weeks prior to first observation*
2. **Teacher Goal-Setting and Professional Development Template (GSPD)** - Due to principal **before** September 23, 2022
 - ❖ Review of teacher and student data to self-assess, establish and develop a professional development plan with campus administrator.
3. **First day for Pre-Conferences:** September 13, 2022. **Observation:** September 14, 2022.
 - ❖ Written summary of observations must be provided within 10 working days.
 - ❖ Follow procedures checklist to make sure electronic signatures are completed.
 - ❖ GISD observations are announced, and all announced observations require a pre-conference.
 - ❖ **Post-conference must be conducted within 10 working days after the completion of an observation.**
4. Instructional days on which **no observations are allowed:**
 - ❖ **August 17, 2022 through September 13, 2022**
 - ❖ **May 5, 2022 through May 25, 2023**
5. Instructional days on which **no observations are allowed due to day before and day after a holiday:**

October 14, 2022	October 24, 2022
November 18, 2022	November 28, 2022
December 15, 2022	January 5, 2023
January 13, 2023	January 17, 2023
February 16, 2023	February 21, 2023
March 9, 2023	March 20, 2023
April 6, 2023	April 11, 2023
6. **No observations are allowed on days a teacher is scheduled for STAAR testing:**
 - ❖ *Please be sure you obtain and follow the most current STAAR testing schedule from the District office.*
7. **Walkthroughs** may be conducted and cumulative data may be obtained on **any day and at any time** throughout the school year.
8. **Other Important Dates:**
 - ❖ **December 9, 2022** - Last day to conduct a formal observation.
 - ❖ **February 24, 2023** - Last day to conduct a formal observations (late hires/FMLA issues)
 - ❖ **March 9, 2023** - Last day for teachers to request a second T-TESS Appraisal (**must be requested within 10 working days after post-conference**).
 - ❖ **April 11, 2023** - Begin End-of-Year conferences to discuss summative appraisal.
 - ❖ **May 5, 2023** - All written summative annual appraisals and summative conferences shall be completed and in DMAC.