

# Employment Application for School Bus Drivers

Grapeland Independent School District

*Used for all personnel who are required to have a CDL.*

***An Equal Opportunity Employer\****

<b>Personal Data</b>	Name _____ Phone number _____ <small><i>Last First Middle initial</i></small>
	Hours available for work _____ Driver's license number _____ Type _____
	Do you have a Texas School Bus Driver Training Certificate? <input type="checkbox"/> Yes <input type="checkbox"/> No
	Have you ever had a driver's license suspended, revoked, or cancelled? <input type="checkbox"/> Yes <input type="checkbox"/> No If you answered yes, explain _____ _____ _____
<b>Background Check Information</b>	Are there any criminal charges or proceedings pending against you? <input type="checkbox"/> Yes <input type="checkbox"/> No If you answered yes, explain _____ _____ _____
	In the past 10 years, have you: (1) been convicted of or received deferred adjudication, probation, or other adjudication for a serious traffic violation (as defined by Texas Transportation Code §522.003(25)); or (2) forfeited bond or collateral for, or been convicted of, any other violation of motor laws or ordinances (other than parking violations) <input type="checkbox"/> Yes <input type="checkbox"/> No
	If yes, state where, when, and the nature of the offense _____ _____ _____ _____
	In the past two years, have you failed an employer's alcohol or drug test? <input type="checkbox"/> Yes <input type="checkbox"/> No If you answered yes, explain _____ _____ _____ _____

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<b>Driving Experience</b>	Provide your work history information for the past 10 years on all jobs for which you were a driver of a commercial motor vehicle. List the most recent experience first. Continue on another sheet if necessary.			
	Employer address and phone	Kind of work	Dates employed	Reason for leaving
<b>Verification</b>	<p>I hereby affirm that all information provided in this addendum is true and accurate to the best of my knowledge and understand that any deliberate falsifications, misrepresentations, or omissions of fact may be grounds for rejection of my application or dismissal from subsequent employment.</p> <p>I understand that the district is required by Title 37 Texas Administrative Code §14.14(b) to review my complete driving record, is required by federal regulations to obtain alcohol and drug testing results from previous employers for two years prior to this application, and is required by Texas Education Code §22.0833 and Transportation Code §521.022 (f) to conduct a criminal history record check. I also understand that after employment, I am required to pass a physical examination and drug test.</p> <p>Furthermore, I authorize the information I've provided to be used; authorize previous employers to be contacted for investigative purposes; and release all parties from any liability for damage that may result from furnishing information to you.</p> <p style="text-align: right; margin-right: 100px;">             _____              Signature         </p> <p style="text-align: right; margin-right: 100px;">             _____              Date         </p>			

*\*Applicants for all positions are considered without regard to race, color, sex (including pregnancy), national origin, religion, age, disability, genetic information, veteran or military status, or any other legally protected status. Additionally, the district does not discriminate against an applicant who acts to oppose such discrimination or participates in the investigation of a complaint related to a discriminating employment practice.*

The district Title IX Coordinator is Dr. David Maass, PO Box 249, Grapeland, TX 75844

## DPS Computerized Criminal History (CCH) Verification (AGENCY COPY)

I, \_\_\_\_\_, have been notified that a computerized criminal history (CCH) verification check will be performed by accessing the Texas Department of Public Safety Secure Website and will be based on name and DOB information I supply. Authority for this agency to access an individual's criminal history data may be found in Texas Government Code 411; Subchapter F.

Because the name based information is not an exact search and only fingerprint record searches represent true identification to criminal history, the organization (as listed below) conducting the criminal history check is not allowed to discuss any information obtained using this method, therefore the agency may offer the opportunity to have a fingerprint search performed to clear any misidentification based on the name search, if the search provides a criminal report I know could not be mine.

In order to complete the process I must make an appointment with the Fingerprint Applicant Services of Texas (FAST) as instructed online at [www.txdps.state.tx.us/CrimeRecords/ReviewofCriminalHistory](http://www.txdps.state.tx.us/CrimeRecords/ReviewofCriminalHistory) or by calling the DPS Program Vendor at 1-888-467-2080, submit a full and complete set of fingerprints, request a copy be sent to the agency listed below and pay the fee in full to the fingerprinting services company.

Once this process is completed and the agency receives the data from DPS, the information on my fingerprint criminal history record may be discussed with me.

**(This copy must remain on file by your agency. Required for future DPS Audits)**

\_\_\_\_\_  
**Signature of Applicant or Employee**

\_\_\_\_\_  
**Date of Birth**

\_\_\_\_\_  
**Today's Date**

Grapeland ISD  
Agency Name (Please print)

Kristi Streetman  
Agency Representative Name (Please print)

\_\_\_\_\_  
Signature of Agency Representative

\_\_\_\_\_  
Date

<b>HR USE ONLY:</b>		
Please:		
<b>Check and Initial each Applicable Space</b>		
CCH Report Printed:		
YES ___	NO ___	___ initial
Purpose of CCH: _____		
Hire ___	Not Hired ___	___ initial
Date Printed: _____		___ initial
Destroyed Date: _____		___ initial
<b>Retain in your files</b>		

# CRIMINAL HISTORY INFORMATION REQUEST

## Confidential

The GRAPELAND INDEPENDENT SCHOOL DISTRICT, is required by Texas Education Code Chapter 22, Subchapter C to review the criminal history of applicants, employees, independent contractors, student teachers, and certain volunteers. The information requested below is necessary to obtain criminal history record information.

**Please print.**

Name \_\_\_\_\_  
*Last First Middle*

Social Security Number \_\_\_\_\_ Date of birth \_\_\_\_\_

Driver's License \_\_\_\_\_  
*State and Number*

Mailing Address \_\_\_\_\_  
*Street City State Zip*

Sex:  Male  Female

Ethnicity:  Black  White/Other

I understand that the information I am providing about age, sex, and ethnicity will not be used to determine eligibility for employment but will be used *solely* for the purpose of obtaining criminal history record information.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_