



List any college or business school education that you have had:

College/Business School	Location	Dates	Major Field Of Study	No. of Sem Hours	Type of Degree	Yr

**III. WORK EXPERIENCE:**

List below any formal work experience that you have had:

Employer	Type of Work	Dates of Employment	Phone Number

Secretarial Aide Only – Check below the skills which you possess:

\_\_\_ Typing (wpm \_\_\_) \_\_\_ Filing \_\_\_ Adding Machine Operation

\_\_\_ Computer Skills \_\_\_ Use of Copy Machine \_\_\_ Use of Fax Machine

Substitute Teachers Only – Check grades where you wish to work. If you have a preference indicate it by ranking the choices 1,2,3.

Elementary \_\_\_\_\_  Junior High \_\_\_\_\_  High School \_\_\_\_\_

Are you a certified or retired teacher? Yes \_\_\_ No \_\_\_

**IV. List three (3) references who are qualified to evaluate your fitness for the position you seek. DO NOT send general letters of reference with this application. Please do not list relatives.**

Name	Position/Title	Telephone	Your Association With Reference

**Have you ever been convicted of a felony or offense involving moral turpitude (including, but not limited to theft, rape, murder, swindling, and indecency with a minor?)** Yes \_\_\_\_\_ No \_\_\_\_\_

**Have you ever been asked to resign for job related reasons or been discharged through due process from any position, teaching, or otherwise?** Yes \_\_\_\_\_ No \_\_\_\_\_  
**If yes, please explain:** \_\_\_\_\_

\_\_\_\_\_

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**Any additional comments you feel would be beneficial to anyone looking at this application in regards to your job performance or consideration for this job.**

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**Please return completed application to: Superintendent, Grapeland ISD, PO Box 249, Grapeland, Texas, 75844**  
**The district Title IX Coordinator is K.L. Groholski, Superintendent, PO Box 249, Grapeland, Texas, 75844; phone number 936-687-4619.**

**RECORDS INQUIRY FORM**

**TO THE CUSTODIAN OF THE INFORMATION:**

I, \_\_\_\_\_, an applicant for employment with the Grapeland Independent School District, authorize the Grapeland Independent School District to obtain any criminal history and driving record information that relates to me.

I understand that this information may be obtained from any law enforcement agency. I further understand that the Grapeland Independent School District may use this information in evaluating me for employment purposes.

Signed this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_  
Signature

Date of Birth \_\_\_\_\_ Drivers License # \_\_\_\_\_  
Class \_\_\_\_\_ State \_\_\_\_\_

Social Security Number \_\_\_\_\_ Race \_\_\_\_\_ Sex \_\_\_\_\_

The following information is also required in order to obtain a fingerprinting fast pass.

Address: \_\_\_\_\_  
\_\_\_\_\_

Phone Number: \_\_\_\_\_